



RIDGEWOOD  
HIGH SCHOOL

17<sup>th</sup> April 2024

Dear Parents and Carers,

### Paying for School Meals via ParentPay

At Ridgewood, we know our students have been very impressed with our new catering provision, with lots of students (and a few of the staff!) trying lots of different types of food on offer. More details about our new catering provision, including a menu, can be found here - <https://www.ridgewood.dudley.sch.uk/catering>.

### Consent for Cashless Catering

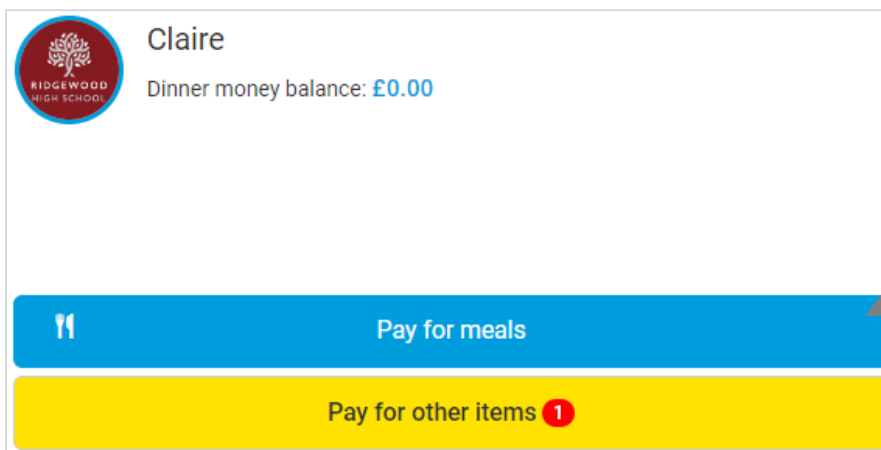
I am writing to you to provide an update with the next steps regarding our move to Cashless Catering. We have now secured the majority of our students' biometric recognitions (fingerprints). We are securing the outstanding fingerprints in the coming days. If you have still not provided your consent for us to secure your child's fingerprint, you can do so here – <https://forms.office.com/e/804ai0BCEG>. If your child has already had their fingerprint taken, you do not need to provide consent again. We hope that Cashless Catering will greatly reduce queuing times at lunch time and students being safer as they will not have to carry cash to and from school.

### Cashless Catering Launch – Monday 22<sup>nd</sup> April 2024

Students will be able to use their fingerprints to purchase school meals from Monday 22<sup>nd</sup> April. **From this day, we will no longer be accepting cash payments for school meals on site.**

### How to top up your ParentPay account

ParentPay is now open for you to add funds to your child's account. If your child is intending to purchase school meals from Monday 22<sup>nd</sup> April, then you must add funds to your ParentPay account in time for Monday. Instructions on how to do this are below.



Click on 'Pay for meals'



Headteacher – Mrs R. Cope. Acting Headteacher – Mr J. Cannon from 17/01/2024 (during Mrs Cope's absence)  
Address: Park Road West, Wollaston, Stourbridge, West Midlands. DY8 3NQ  
tel: 01384 818445 email: [info@ridgewood.dudley.sch.uk](mailto:info@ridgewood.dudley.sch.uk) web: [www.ridgewood.dudley.sch.uk](http://www.ridgewood.dudley.sch.uk)  
Ridgewood High School is a member of Stour Vale Academy Trust. Stour Vale Academy Trust is a Limited Company.  
Company Number: 07865663 Registered in England and Wales

Claire- School Meals  
**Balance: £0.00**  
[Set up low balance alerts](#)

Use this payment item to top up your school meal account. Minimum amount is £2.60  
[View more...](#)

**How much would you like to pay?**

£ 2.60

Min: £2.60 / Max - £1000.00 (set by school)

**Set up One-click payments**

One-click payments are faster and simpler. Simply set up a direct debit mandate that allows payments to be taken from your bank account. Payments will only be taken when you tell us to.

**Add to basket**

[Cancel](#)

Enter the amount you want to pay into your child's account. £2.60 is the minimum amount you can add.

Click 'Add to basket' and pay the same way as you usually do for trips and other payment items.

### Children who have Free School Meals

Those students who are entitled to Free School Meals will have their accounts topped up automatically each day with £2.60. Parents do not need to top the child's account up although you can do so if you wish to.

If you have any questions, please do not hesitate to get in touch with us using [info@ridgewood.dudley.sch.uk](mailto:info@ridgewood.dudley.sch.uk).

Yours faithfully,



**Mr James Cannon**  
Acting Headteacher