



RIDGEWOOD
HIGH SCHOOL

30th November 2023

Dear Parents/Carers,

Christmas Carol Concert- Thursday 7th December 2023- 6.30pm

I am writing with great pleasure to inform you that, Ridgewood High School will be having our annual Christmas Carol Concert on Thursday 7th December 2023 this year.

The concert will take place at St James Church, Wollaston (Belfry Dr, Wollaston, Stourbridge DY8 3SE). The concert will begin at 6.30pm and will last approximately 1 hour 30 minutes. It will include Christmas carols, musical performances, readings, singing and a drama performance.

The arrangements for readers and musicians (including band and choir) are as follows:

Day rehearsal on Thursday 7th December

All instruments needed for the service will be loaded onto the minibus at 8.25am. Students should drop their instrument into Miss Haines the day before or come along at 8.25am and help put it onto the van. If cables, amps, or equipment of their own needs to be brought in, it should be shown to Miss Haines and packed onto the minibus by 8.25am.

Musicians, singers, actors, and readers should meet in the school hall reception area at the end of lesson 1 (9.45am) and wait for Miss Haines to register them, before all walking to the church together to set up and start rehearsing. Students should bring their own lunch, but please make sure there are no nuts included. Parents of students who are entitled to a free school meal and would like a packed lunch to be arranged, should indicate this on ParentPay. All students will be dismissed from the church at approximately 3.00pm and should make their own way home as usual.

Evening performance:

All students should be at St James Church to warm up and prepare by 5.30pm.

Students should wear their full school uniform. Christmas accessories may be added to the uniform for the second half of the concert.

Please make arrangements with your child about how they are getting home from the church when the concert has finished.

Refreshments:

Friends of Ridgewood will be providing mulled wine as well as hot and cold refreshments on the evening, cash and card payments will be accepted.

Tickets:

There are no tickets needed as this is a free event, however a retiring collection in aid of St. James Church, and the Mary Stevens Hospice will be collected by our staff at the end.

Disabled access: is to the right-hand side entrance of the church.

Consent:

There will be a consent form within ParentPay which you will need to complete in full to enable your child to take part. It is very important that all the information requested on the ParentPay questionnaire is completed, including emergency contact details, necessary medical information and full doctors phone number. **Consent must be completed by Wednesday 6th December 2023.**

You have previously received your ParentPay login details but if you have forgotten or mislaid these, you will need to go the ParentPay website (www.parentpay.com) and click "forgotten password". You will then be emailed a link to reset your account. Unfortunately, we are unable to do this in school. The following ParentPay link will answer any questions you may have with regard to your online account and making a payment.

Link: <https://www.parentpay.com/parent-account-faqs/>

I do hope you will be able to join us, please feel free to contact me if you have any queries re this information. Thank you, as always, for your continued support.

Yours sincerely,

T Haines

Miss T Haines

Leader for PSHCE and Careers, Teacher of Music

Ridgewood High School