

# Provider access statement

## Ridgewood High School

**Approved by:** Governors **Date** 22/01/2019

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## 1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

## 2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

## 3. Student entitlement

All students in years 8 to 11 at Ridgewood are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

## 4. Management of provider access requests

### 4.1 Procedure

A provider wishing to request access should contact

Louise Major Deputy Head teacher

Telephone: 01384 818445

### 4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers: - This information is on a separate document as it section will be updated regularly.

### 4.3 Granting and refusing access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers. Please see our Careers Programme to find more about opportunities offered to our young people and speak to our Careers Leader to identify the most suitable opportunity for you.

## **4.4 Safeguarding**

Our safeguarding policy outlines the school's procedure for checking the identity and suitability of visitors. Photo identification should always be provided on arrival at the school

Education and training providers will be expected to adhere to this policy.

## **4.5 Premises and facilities**

- Assembly hall with computer and projector
- Double size classroom which can accommodate up to 2 groups with A-V provision
- Computer classroom with up to 30 PCs
- Classroom computer and projector

Facilities should be organised and agreed at an early stage. Prospectuses and other material for students to read can be left with the librarian to add to our careers library

## **5. Links to other policies**

In this section, you should outline any links to other policies, such as:

- Safeguarding/child protection policy
- DBS Policy for Schools
- Safer Working Practices Policy

## **6. Monitoring arrangements**

The school's arrangements for managing the access of education and training providers to students is monitored by Deputy Headteacher